

**MINUTES
COUNCIL MEETING
7:00 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
SEPTEMBER 10, 2015**

Meeting called to order with the Pledge of Allegiance by Mrs. Crudo at 7:03 PM.

CALL TO ORDER

Members Present: Crudo, Bartlett, Gustafson, Dunham
Poff

ROLL CALL

Members Absent: None

Recording Secretary: Cook

APPROVAL OF MINUTES

A motion to approve the minutes of the meeting of Council on August 27, 2015 was made by Councilman Dunham, seconded by Councilman Bartlett, and was unanimously approved.

APPROVAL OF
MINUTES – REGULAR
MEETING HELD
AUGUST 27, 2015

A motion to approve the minutes of the Public Hearing held on August 27, 2015, was made by Councilman Dunham, seconded by Councilman Gustafson, and was unanimously approved.

APPROVAL OF
MINUTES - PUBLIC
HEARING HELD
AUGUST 27, 2015

REVISION OF AGENDA

City Manager Mark Schroyer asked that “Engineering Separation Agreement” be added to the agenda under Fiscal & Contractual, and “2015 CDBG Funding” be added to the agenda under Current Business. A motion to that affect was made by Councilman Dunham, seconded by Councilman Poff, and was unanimously approved.

TWO ITEMS ADDED TO
AGENDA

SCHOOL LIAISON REPORT

None.

WRITTEN COMMUNICATIONS

None.

CITY MANAGER REPORTS

Mr. Schroyer reported that he had met with members of Community Ambulance to familiarize himself with their

COMMUNITY
AMBULANCE

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service and how it is interrelated and interacts with our Fire Department.

Mr. Schroyer recognized the City's Utility Department under Leah Nelson for its work in collecting \$6,000 from a delinquent account. Mr. Schroyer added that another delinquent account with a local car wash had been settled and \$1,500 added to the City's coffers.

**REPORT ON
DELINQUENT UTILITY
ACCOUNTS**

Mr. Schroyer requested a meeting between Council and all department heads be held on September 23, 2015 at 4:30. The manager also asked that an additional meeting between Council and staff be held after the Council meeting on September 24, 2015. If time can be set aside for these meetings, department heads could make presentations to Council regarding their departments and individual budget needs and concerns. Several councilman will consult their schedules and get back to the manager regarding the September 23, 2015 meeting. Mr. Schroyer will attempt to get information concerning departmental budgets out to Council the Friday prior to the meeting dates.

**SCHEDULING OF
DEPARTMENTAL
PRESENTATIONS FOR
BUDGET PROCESS**

CURRENT BUSINESS

Mr. Schroyer stated that a Mr. Laird is interested in purchasing a cache of abandoned and unclaimed bicycles that the Police Department has accumulated over the past year. Mr. Laird's intentions are to repair the bicycles for resale.

**DISPOSITION OF
ABANDONED
BICYCLES**

Chief Wenner spoke to this issue, explaining that 25 bicycles are now being stored at the Industrial Park, with 15 additional bikes stored in the City Hall basement. According to the Chief, most of the bikes are found at various locations throughout the City. Chief Wenner remarked that standard practice had been to auction off unclaimed bicycles at the City auction. City Solicitor Bob Varsek, stated that the bicycles would have to be treated as City property, unless someone could definitively prove that a bicycle is theirs. Failing that, the property would have to be divested through the bid process. Mr. Schroyer will speak to Mr. Laird regarding this request.

Mr. Schroyer informed City Council that an agreement between the City and Penelec regarding the use of LED

**LED LIGHTING
AGREEMENT**

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lights for street lighting in the City has been completed. The agreement has been reviewed by City Engineer Chris Sporer and Solicitor Varsek. Mr. Varsek stated that no significant changes in the agreement were made and Council can authorize the modification if it desired. A motion to approve the LED lighting agreement with Penelec was made by Councilman Bartlett, seconded by Councilman Poff, and was unanimously approved.

City Manager Schroyer stated that he had been approached several weeks ago by representatives of Stream Media regarding the possibility of making a presentation before Council to provide PEG services to the City. Mr. Schroyer invited Lucas Ruot of Stream Media to today's meeting to discuss that possibility. Mr. Schroyer also invited the current provider of Oil City's PEG services, Jonathan Wenner, to tonight's meeting to speak to Council.

**PEG CHANNEL
PRESENTATIONS**

Mr. Ruot began his presentation by stating that his company, Stream Media/Lightning Strike Productions is based in Titusville, PA. Mr. Ruot said that he understood that there were some concerns about getting more local programming on the Oil City PEG station. Mr. Ruot stated that past models for PEG channels don't work anymore because volunteers are scarce and donations for operations are difficult to come by. Mr. Ruot believes that if a new model were introduced into local television, one based on paid advertising, it would lead to the building of solid programming. Mr. Ruot remarked that if given the opportunity to come into the Oil City market, his organization would, within 30 days, have programming available on a 24/7 basis. Within 60 days, a local studio would be established.

Mr. Ruot stated that his operation now features a local news program each morning. In addition, a 2-hour show – Morning Drill – offers local content. Mr. Ruot explained that his organization believes in promoting the region by having good local, public content provided to its coverage area. Mr. Ruot explained that his organization uses a business-based model. Mr. Ruot concluded his remarks by saying that he did not believe an "oversight" committee is needed to watch over operations of the PEG channel. He prefers direct contact between the City staff and his company.

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Mr. Bartlett reminded Mr. Ruot that the City's cable provider, Comcast, had a problem with a PEG channel having commercials. Mr. Ruot stated that there is a good deal of gray area regarding Comcast's concerns and would hope the City could assist in negotiations with Comcast regarding that issue. In answer to another question, Mr. Ruot replied that his company would welcome and help people who wanted to produce shows for the PEG channel.

Mr. Schroyer asked what would happen if Comcast does not allow ads on the local PEG channel. Mr. Ruot stated that it would be difficult to invest \$20,000 to \$50,000 in equipment and programming in Oil City if there is no way to offset the costs. He hoped Comcast would work with him. Mr. Gustafson interjected that if Comcast would not allow that, our PEG channel cannot succeed. Solicitor Varsek stated that the City engaged a media law attorney who had given a favorable opinion on this matter and believed the City was in a good position to allow operators to run advertisements on the PEG channel. Council thanked Mr. Ruot for his presentation.

Jonathan Wenner of WREC-TV, the current operator of the City's PEG channel, began his presentation by offering his biography and experience as qualifications to continue as operator of the channel. Mr. Wenner has over 25 years in local television production. Mr. Wenner stated that he has twenty dedicated volunteers who work for his operation in variety of capacities. Mr. Wenner listed a number of shows that are being aired on the PEG channel, or are slated to be shown. Mr. Wenner stated that a contract between him and the City for operation of the PEG channel has never been signed, and listed this as hampering his current operations. Mr. Wenner stated that some sources of income are the PEG Television Auction and income derived from the bulletin board. Mr. Wenner remarked that sponsorships are in the works for certain programming. Mr. Wenner went into some detail regarding the production services he can provide to the City.

In answer to a question from the Mayor, Mr. Wenner replied that currently on air is Stethoscope, original Chiller Theater re-runs, church services, and the bulletin board. Members of Council were concerned that Council meetings were not being shown. Mr. Wenner was unaware of this

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and stated he would correct that. Mr. Wenner offered to show Council some of his programming if they desired. The members of Council thanked Mr. Wenner for his presentation. Mayor Crudo told both parties that Council would meet to discuss the presentations and get back to them.

Kristin Arendash distributed a spreadsheet that detailed projects and allocations to be paid for using 2015 Community Development Block Grant (CDBG) funding. Ms. Arendash pointed out that the recommendations are heavy on demolition and street paving. Ms. Arendash explained that the City is slated to receive \$274,500 in federal funds. There was a general discussion regarding how many houses might be taken down with \$72,879 allocated from three funding years. Code Enforcement Officer Curt Greene stated that he has a number of large houses at bad locations on his demolition list that might affect the number of houses that can be taken down.

2015 CDBG
ALLOCATIONS

Ms. Arendash said that the 2015 CDBG Program is open to public comment. Council made no changes or objections to the activities as presented.

**FISCAL, CONTRACTUAL, BUDGETARY
TRANSFERS**

The following Vouchers were presented for Council's review and approval:

VOUCHERS

Library Books & Materials	1,108.24
Oilcreek District Library	14,414.06
General Fund	752,446.69
Water & Sewer Account	78,931.44
Investment Account	590,000.00
Capital Reserve Account	37,170.20
Liquid Fuels Tax Fund	7,174.16
Arts Council	3,764.44
Payroll Account	76,585.46
Industrial Park	3,133.10
Weed and Seed	4,453.00

A motion to approve the Vouchers as presented was made by Councilman Gustafson, seconded by Councilman Dunham, and was unanimously approved.

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City Engineer Chis Sporer presented information regarding the water tank project in order to receive permission to bid. Ms. Sporer stated that the project consists of work on six different tanks at three tank sites. Sage Run tanks will get (interior) full blast, weld, & painting, exterior washed; Hog Back tank will be cleaned on the exterior only; Vo-Tech tanks will get (interior) full blast, weld, & painted, exterior full blast and painted; the hydro pillar is alternate bid for washing down the tank; Rich Hill tanks will be washed down by City crews. The West End tank will be completely redone on the inside. Total cost for the tank project is estimated at \$1.7 million dollars. Ms. Sporer estimates that the City will get many bidders for this project.

PERMISSION TO BID
WATER TANK WORK

Ms. Sporer recommended the services of QA Inspection Services to conduct ongoing, onsite inspections for the duration of the project. His cost for services is estimated not to exceed \$165,000.

INSPECTION SERVICES
PROPOSAL

A motion to permit advertising for the water tank project was made by Councilman Dunham seconded by Councilman Bartlett, and was unanimously approved. A motion to approve the hiring of QA Inspection Services was made by Councilman Bartlett, seconded by Councilman Dunham, and was unanimously approved.

Council then considered a "separation agreement" with Wodzianski Engineering for engineering services he has been providing. This move was being taken in order to hire a new engineering firm in hopes of speeding up water & sewer projects in the City. Mr. Wodzianski's firm has a backlog of projects and it is believed this action is in the best interests of all parties. A motion to approve the agreement was made by Councilman Gustafson, seconded by Councilman Bartlett and was unanimously approved.

SEPARATION
AGREEMENT –
ENGINEERING
SERVICES

RESOLUTIONS & ORDINANCES

**A RESOLUTION OF THE CITY OF OIL CITY
ALLOCATING THE 2016 GENERAL MUNICIPAL
PENSION SYSTEM AID TO THE CITY PENSION
PLAN**

RESOLUTION 2015-12

A motion to approve Resolution 2015-12 regarding disbursements to the three pension plans of the City of Oil

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City was made by Councilman Bartlett, seconded by Councilman Poff and was unanimously approved.

PUBLIC COMMENTS

Jason Capizzi of Golden Equipment of Mars, PA appeared before Council and revealed that he had brought up a sewer cleaning truck for demonstration purposes. Mr. Capizzi stated that he had been informed that the City's existing truck was in need of replacement and took it upon himself to bring up a new vehicle for Council's inspection. Mr. Capizzi stated that the \$95,000 he was told would be needed to refurbish the old truck would not be money well spent. City Manager Schroyer questioned where Mr. Capizzi had gotten his numbers, because the City was still researching this issue and had not arrived at a decision regarding the truck. Mr. Schroyer stated that this was not an appropriate matter to bring before Council at this time. Mr. Capizzi apologized for his premature presentation to Council, but appreciated Council allowing him to speak.

Ron Farrell made a suggestion that the City consider using unemployed people to demolish residential properties. Mr. Farrell stated this would give an opportunity to people to earn some money and perhaps save the City money. Community Development Director Kristin Arendash explained that there are guidelines and conditions regarding expenditures of funds for demolition that would not permit that type of scenario.

CITY COUNCIL REPORTS/COMMENTS

Mr. Gustafson stated that the "Wine Walk" scheduled for tomorrow evening looks to be a success with over 400 tickets being sold. Mrs. Crudo agreed and mentioned a few more attractions that will be provided.

ADJOURNMENT

Mrs. Crudo announced that Council had held an Executive Session before the regular meeting of Council to discuss legal matters.

There being no further business to come before Council, a motion to adjourn the meeting at 8:20 p.m. was made by

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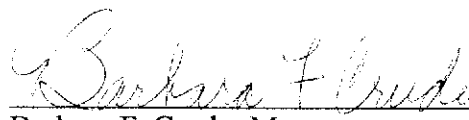
Councilman Gustafson, seconded by Councilman Dunham,
and was unanimously approved.

PERSONS IN ATTENDANCE

Mark Shroyer, City Manager
Bob Varsek, City Solicitor
Curt Greene, Staff
Jason Herman, Staff
Kristin Arendash, Staff
Howard Faunce, Staff
Bob Wenner, Staff
Chris Sporer, Staff
Michelle Hoovler, Staff
Steve Hinds, Staff
Ron Farrell
Jason Capizzi
Jonathan Wenner
Zacch Golden
Carol Johnson
Lucas Ruot
Mark Heim
Saxon Daugherty, The Derrick

APPROVED BY COUNCIL THIS

_____ 24th _____ DAY OF _____ September _____, 2015



Barbara F. Crudo, Mayor

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council meeting
of September 10, 2015.



Mark Schroyer, City Clerk