

**MINUTES
COUNCIL MEETING
4:30 PM**

**CITY OF OIL CITY
COUNCIL CHAMBERS
MAY 28, 2015**

Meeting called to order with the Pledge of Allegiance by Mrs. Crudo at 4:30 PM.

CALL TO ORDER

Members Present: Mayor Crudo, Councilman Bartlett, Councilman Gustafson, Councilman Dunham,

ROLL CALL

Members Absent: Poff

Recording Secretary: Jena Knight

APPROVAL OF MINUTES

Mayor Crudo asked if the minutes from the meeting of May 14, 2015 were acceptable to Council and Councilman Gustafson indicated that he would like to see a change to page 9, paragraph 3 and remove the word tributary on the second line. This change is acceptable to the Mayor and Council and a motion to approve this change was made by Council Dunham, seconded by Councilman Bartlett and was approved.

APPROVAL OF
MINUTES – REGULAR
MEETING – MAY 14,
2015

A motion to approve the minutes of May 14, 2015 as changed was made by Councilman Gustafson, seconded by Councilman Dunham and was unanimously approved.

REVISION OF AGENDA

Mr. Nelles added a discussion regarding a possible survey of water and sewer rates and leasing histories to the agenda. Mr. Nelles indicated that Council would like to see a history of water/sewer rates for municipalities, townships and boroughs in the Commonwealth as well as a history of companies which have purchased water and sewer works of municipalities.

WATER/SEWER RATE
AND LEASING
HISTORIES SURVEY

Councilman Bartlett wants to see rates of municipalities across the Commonwealth and would like as much information as possible, to include privatized systems. He asked if this can be done in-house or should be outsourced. If it is outsourced, the funds can be taken from the water and sewer account. Mr. Nelles indicated that it can be done in-house.

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Both Mayor Crudo and Mr. Nelles suggest that, rather than including all of the Commonwealth, only the region from Centre County and west be included. Councilman Bartlett said that this would work and would make a motion to authorize a cost of up to \$5,000.00 to contract with a company for a study of water and sewer rates. This motion was seconded by Councilman Gustafson and was unanimously approved.

Mr. Nelles spoke of adding a couple of items to the list at 422 Sales to be sold. 422 Sales already has many items to be sold in late June for the City, including cars, trucks, salt spreaders and other items. The two items proposed to be sold are a fire truck and a 450 kw generator. Chief Hinds had a buyer lined up for the fire truck; however, the deal fell through. The generator was acquired from the Oil City Hospital, still runs, weighs approximately 15,000 lbs and is stored at the Industrial Park. The minimum bid for the fire truck is \$10,000.00 and for the generator - \$3,500.00.

**ITEMS FOR
LIQUIDATION
APPROVAL**

422 Sales has our items in their brochures and on-line. Mr. Nelles indicated that once any item which is for sale with 422 is sold, the City will not incur any fees in connection with the sale. The buyer will pay the fees.

Mr. Nelles is asking for permission to sell these items and a motion to sell them was made by Councilman Gustafson, seconded by Councilman Dunham and was unanimously approved.

A letter was received from the Child Development Centers asking permission to use the Harriott Avenue Land of Laughter Playground to provide free lunches to children. This program will begin June 8 and run through August 21. This is from the Monday after school is out until the Friday before school starts again. Rina Irwin of the CDC was present to speak about the program and she indicated that the CDC will provide tents, tables, and hot food to feed children. The program is open to children from birth to age 18.

**LETTER FROM CHILD
DEVELOPMENT
CENTERS REGARDING
USE OF LAND OF
LAUGHTER FOR
CHILDREN'S LUNCHESES**

Mrs. Irwin indicated that her daughter who is in college will be working with this program and has secured some sponsors for the program. She also indicated that there are many children who will participate in the program all over

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Oil City, Franklin and into Forest County. She mentioned the amount of children who will not have much to eat and that this is a very good way to try to get them the nutrition they need.

Mr. Nellesed posed a question as to what help may be needed by the City. Mrs. Irwin indicated that the CDC will take care of everything to include trash removal.

Councilman Gustafson thought that this is a very good program and will benefit many children in the area.

A motion to approve the use of the Harriott Avenue Land of Laughter for this program was made by Councilman Bartlett, seconded by Councilman Gustafson and unanimously approved.

Mr. Nelles indicated that there is also a revision to the Municipal Police Cooperation Agreement DUI Task Force which was approved at the last Council meeting on May 14, 2015.

**REVISION AND
APPROVAL OF
MUNICIPAL POLICE
COOPERATION
AGREEMENT DUI
TASK FORCE**

Solicitor Robert Varsek spoke about language needing to be changed since the approval of the agreement. This is due to the Venango County Sheriff's Office not having the power to make DUI arrests. The change appears on page 2, paragraph 2(b) of the agreement. Mr. Varsek asked that a motion be made to rescind the previously approved agreement. The motion was made by Councilman Gustafson, seconded by Councilman Dunham and was unanimously approved.

Mr. Varsek asked that a motion to approve the new agreement be made. The motion was made to approve the new agreement by Councilman Gustafson, seconded by Councilman Dunham and was unanimously approved.

SCHOOL LIAISON REPORT

WRITTEN COMMUNICATIONS

A letter was received from the Oil City Arts Council requesting the use of Justus Park for its 2015 Summer Events. The park will be needed by the Arts Council on June 19, July 3, July 26 and August 14 for various events.

**REQUEST FROM OIL
CITY ARTS COUNCIL
REGARDING 2015
SUMMER EVENTS**

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Libby Williams of the Arts Council was present and spoke briefly about the events, which will include a fireworks display following two of the events. Mrs. Williams thanked the Oil City Fire Department for their efforts in collecting funds for the fireworks. She also mentioned that on October 22, 2015, there will be a concert held by the River City Band in honor of Bob Flath who was a very active member of the Arts Council.

A motion to approve the use of Justus Park for the 2015 Summer Events was made by Councilman Dunham, seconded by Councilman Bartlett and was unanimously approved.

CURRENT BUSINESS

CITY MANAGER REPORTS

Mr. Nelles indicated that the James A. Nelles Memorial Pool will be open to the public on Sunday, June 7 and will close for the season on Saturday, August 22. The pool has been cleaned and filled and is being prepared for the season. The pool staff has been hired. Brochures have been printed and will be distributed to local schools, hotels, library, Oil Creek & Titusville Railroad Visitor Center, the Chamber of Commerce and many other venues.

Mr. Nelles indicated that on June 8 City Hall and the entire block where City Hall is located will be closed all day due to Penelec making some hook-ups for the City Hall generator. The power will be off again on June 9 in the morning. City Hall staff will report on June 8 to the Industrial Park for some mandatory training and will report to work at 12:00 noon on June 9. Chief Hinds is coordinating this project with Penelec.

**FISCAL, CONTRACTUAL, AND BUDGETARY
TRANSFERS**

The following Vouchers were presented for Council's review and approval:

VOUCHERS

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Library Books & Materials	\$ 2,473.98
Oil Creek District Library	8,627.11
General Fund	230,349.48
Water & Sewer Account	213,434.99
Capital Reserve Account	3,389.48
Liquid Fuels Tax Fund	19,396.18
Arts Council	8,785.04
Payroll Account	3,978.71
Parking Revenue Account	14,137.50
Utility Deposit Escrow Account	577.72
Water & Sewer Projects	23,285.38
Small Communities Program	1,862.44
Industrial Park	25,096.14
Main Street	996.40
Weed and Seed	79.90

A motion to approve the Vouchers as presented was made by Councilman Dunham, seconded by Councilman Gustafson and was unanimously approved.

The monthly financial reports for February 2015 were reviewed.

**FEBRUARY 2015
FINANCIAL REPORTS**

A motion to approve the reports was made by Councilman Gustafson, seconded by Councilman Dunham and was unanimously approved.

RESOLUTIONS & ORDINANCES

Council Bill #2125 – Amending Article II, Chapters 152-11 and 152-13 and Establishing a Revised Schedule of Rates for Sanitary Sewage Furnished and Provided Within or Outside of the City of Oil City

**COUNCIL BILL #2125 –
AMENDING ARTICLE
II, CHAPTERS 152-11
AND 152-13 –
ESTABLISHING A
REVISED SCHEDULE
OF RATES FOR
SANITARY SEWAGE
FURNISHED AND
PROVIDED WITHIN OR
OUTSIDE OF THE CITY**

A motion to approve this Council Bill on second reading was made by Councilman Gustafson, seconded by Councilman Bartlett and was unanimously approved.

A motion to approve this Council Bill on third reading was made by Councilman Bartlett, seconded by Councilman Dunham and was unanimously approved.

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PUBLIC COMMENTS

CITY COUNCIL REPORTS/COMMENTS

EXECUTIVE SESSION

An Executive Session commenced at 5:35 p.m. and adjourned at 6:04 p.m.

ADJOURNMENT

There being no further business to come before Council, a motion to adjourn the meeting at 6:04 p.m. was made by Councilman Dunham, seconded by Councilman Bartlett. Motion approved.

ADJOURNMENT

PERSONS IN ATTENDANCE


Leah Nelson, Staff
Kristin Arendash, Staff
Chris Sporer, Staff
Howard Faunce, Staff
Jason Herman, Staff
Steve Hinds, Staff
Michelle Hoovler, Staff
Curt Greene, Staff
Bob Wenner, Staff
Jill Harry, The Derrick
Rina Irwin
Libby Williams
Bill Moon
Flavius Galiber
Tom Hartwig
Mark Lundquist

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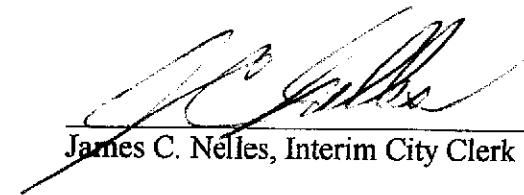
APPROVED BY COUNCIL THIS

11th DAY OF June, 2015



Barbara F. Crudo, Mayor

I hereby certify the foregoing to be a true and correct copy of the minutes of the Council meeting of April 23, 2015.



James C. Nelles, Interim City Clerk